



Australian Government
Department of Defence



Air Force - Indigenous Youth Program: RAAF Point Cook & RAAF Williams (Laverton)

Reference number:	WEP/03338/24
Service:	Air Force
Placement Location:	RAAF Point Cook and RAAF Williams Sir Richard Williams Avenue, Laverton VIC 3028
Type of Placement/s:	Secondary
Start & End dates:	22 August 2024
Duration of Placement:	1 Day Placement, 8:00am – 4:00pm (timings may vary)
Placement Limits:	20 Participants
Contact Officer:	Emina Husanovic, Navi Kaur vic.workexperience@defence.gov.au 0429 526 942, 0407 255 692
Closing Date:	11:30 PM, Sunday 30th June 2024

Overview of Placement

RAAF Base Point Cook is approximately 26km west of Melbourne CBD. It is the birthplace of the Australian Flying Corps and the Royal Australian Air Force. Point Cook was established in March 1913 as the location for the Central Flying School, and has the oldest continually operating military airfield in the southern hemisphere.

RAAF Williams (Laverton) was originally established to support the greater rate of flying and maintenance activities after the formation of the RAAF in 1921. The military airfield at RAAF Williams, Laverton, was decommissioned and has now been developed into a new suburb – Williams Landing.

Students will participate in a variety of activities that demonstrate the different options that are available for future careers in the Royal Australian Air Force. This Work Experience program is designed to give participants an exposure to what a potential career in the military would look like.

To ensure that Air Force can provide an enjoyable and safe experience to all participants, applicants should be aware of the following requirements and be willing to provide information in this regard.

This dynamic program may include an overview of the roles available within the RAAF as well as practical activities such as:

- Physical Training
- Weapons demonstrations
- Tour of the facilities and RAAF museum
- Team & Leadership skills
- Drills
- Information sessions about recruitment process
- Lunch will be provided in the Mess.

PLEASE NOTE: Students will need to make their own arrangements for travel to and from RAAF Williams (Laverton) as accommodation is not available on the base.

Special Conditions of Placement

1. Placements can be changed, postponed and/or cancelled at short notice due to operational requirements.
2. Interstate participants are responsible for all travel related costs that may occur should the placement be changed, postponed or cancelled.
3. Accommodation is not available on site for students undertaking work experience unless indicated in the Overview of Placement. Participants must make their own accommodation arrangements. Participants under the age of 18 must be supervised outside of work experience hours.
4. Applicants must be aged between **15-18** years of age at the time of the placement.
5. By submitting an application, you acknowledge that you have read all items listed in the Special Conditions of Placement.

Assessment Criteria

You will be required to answer the following questions when completing your online application:

1. Have you considered a career in the Air Force? What are your career goals and/or areas of interest? (**Limit your response to no more than 250 words**).
2. What do you most hope to gain from participating in this work experience placement? (**Limit your response to no more than 250 words**).
3. Describe what sports and/or exercise you currently participate in? (**Limit your response to no more than 250 words**).

Eligibility

This Work Experience opportunity is for secondary students only

Applicants/candidates must be an Australian Citizen/Permanent Resident of Australia.

Age Group – Students participating in this Defence work experience placements must be 15-18 or 1 of age at the time of the placement.

What happens next?

IMPORTANT INFORMATION: Applications must be submitted via the online application system prior to the placement closing date. Additional information on completing an online application can be found on the [Help page](#).

1. To make an application, you will need to [Register](#) for an account. Use the email account that you access most regularly.
2. You may be required to answer assessment criteria questions as part of the application process. Make sure all questions are answered and provide detailed responses.
3. Following the advertised closing date, an assessment of applications will commence.
4. The regional Work Experience Team will advise you of the outcome of your application.
5. If successful, you will receive a letter of offer containing information about the placement and a Defence Work Experience Placement Agreement. To accept the placement offer:
 - a. complete the Work Experience Agreement;
 - b. ensure all relevant sections are signed by yourself, your parent/guardian (if you are under the age of 18) and your Education Institution Representative (e.g. Careers Advisor or Vocational Education Teacher).
 - c. submit your completed Work Experience Placement Agreement through the online portal (see letter of offer for details)
6. You will receive a reminder email or SMS message before the placement start date. Check your email inbox regularly for updates.

If you are experiencing difficulties in submitting your application contact the Work Experience Program team via email at defence.workexperienceprogram@defence.gov.au for assistance.

Note: Contact the Contact Officer with any queries related to your application.

Thank you for your interest
Department of Defence